

Warren County Port Authority

Meeting Minutes

February 9, 2017

Opening:

The meeting of the Warren County Port Authority was called to order at 4:01 pm on February 9, 2017 at the Warren County Administration Building, Room 128B by Warren County Port Authority Chair, Greg Sample.

Present:

Warren County Port Authority Board Members: Mr. Bolton, Ms. Laine (4:15pm), Ms. Reindl-Johnson, Mr. Sample and Ms. Zindel.

Warren County Economic Development Staff: Martin Russell & Matt Schnipke.

Other Attendees: Tony Beckert – Engineering Manager, CESO, Inc.

A. Approval of Agenda

The agenda and additional resources were distributed to the board for review and consideration without disapproval.

B. Approval of Minutes

- The meeting minutes from June 20, 2016 and December 15, 2016 were reviewed. The meeting minutes from June were not approved at any prior meeting and required approval. There were no minutes from January. That meeting was cancelled due to lack of business. **Mr. Bolton made a motion, seconded by Ms. Zindel to approve the minutes from the June 20, 2016 meeting as presented. The motion passed with a unanimous voice vote of present Board members.**
- **Mr. Bolton made a motion, seconded by Ms. Zindel to approve the minutes from the December 15, 2016 meeting as presented. The motion passed with a unanimous voice vote of present Board members.**

C. Old Business

- **None.**

D. New Business

- Mr. Russell opened a discussion about Mr. Steve Wilson's transition off the Board following his appointment to State Senator. Mr. Russell thanked Mr. Wilson for his years of service on the Port Board. He asked for guidance from remaining Board members on possible replacements. Mr. Russell stated that he had a few names in mind from the financial sector that could provide some expertise as that was one area in which Mr. Wilson brought significant value to the Board. The Board said they would think of potential replacements and bring names for discussion to the next meeting.
- Mr. Russell introduced a resolution to the Board for a new speculative building in Park North at Monroe. This building (Park North #10) is 755,911 square feet and \$33 million in new capital

investment. The project is structured in the same manner as other buildings in Park North. The Port will be providing a sales-tax exemption for construction materials the fee for the project is \$120,000. **Ms. Reindl-Johnson made a motion, seconded by Mr. Bolton to approve Resolution #2017-01 as presented. The motion passed 4-0 using a roll call vote of present Board members.**

- Mr. Russell introduced a second resolution to the Board for the annual scholarship agreement with Sinclair Community College. This scholarship is entered into each year assuming available funds and allows money from the Commissioners to be offered through the Port Authority to Sinclair for Warren County students. The 2017 scholarship amount is for \$56,200. This resolution approves an MOU between Sinclair and the Port as well as a cooperative agreement between the Commissioners and the Port. **Mr. Bolton made a motion, seconded by Ms. Laine to approve Resolution #2017-02 as presented. The motion passed 4-0 using a roll call vote of present Board members with Ms. Reindl-Johnson abstaining.**

E. Executive Session

- **None.**

F. Other Business

- Mr. Schnipke stated that the retreat meeting of the Board for purposes of strategizing and forming policies is currently on hold until a seventh Board member is appointed. The Board agreed with this approach.
- Mr. Schnipke also updated the Board on the potential for Port Authorities to meet via teleconference. He said this is a new topic of discussion in the State of Ohio and legislation is in the works to allow Ports this ability. Mr. Sample suggested that Bricker & Eckler provide a draft policy for the Board to review outlining times when teleconference could and should be utilized as opposed to in-person meetings. The Board agreed that in-person meetings are very beneficial, but teleconferencing would make it easier to meet project timelines when companies need to work quickly.

Adjournment:

There being no other business, at 4:25 pm, Ms. Reindl-Johnson made a motion, seconded by Ms. Laine, to adjourn the meeting of the Warren County Port Authority. The next Warren County Port Authority meeting is not scheduled at this time.

Minutes submitted by: Matt Schnipke

Approved by: Martin Russell